

U.S. military and civilian component personnel stationed in Germany may apply for a “Child Care Provider Authorization” at their local U.S. Army Customs Agency - Europe (USACA-E) field office for an appointed care provider during a specified time period (family emergencies, TDY, etc.).

This Child Care Provider (CCP) may be a relative, an Au-pair, or even a domestic employee (nanny) who is hired for in-home child care.

A CCP who provides gratuitous assistance, like a relative, does not have to comply with host nation employment requirements.

However, they have to follow host nation immigration laws. U.S. Citizens for example are required to obtain a host nation residence permit (Aufenthaltstitel) when staying in Germany for more than 90 days.

In Germany specific host nation requirements for employment of domestic household helpers and Au- pairs apply. Unless these specific host nation requirements are met a violation of these rules may represent illegal employment. U.S. Forces personnel considering employing a nanny or hosting an Au- pair are advised to contact the local legal assistance office or seek legal advice on the economy.

POSSIBLE SUPPORT AUTHORIZED:

Provided all supporting documents are submitted with the application, an authorization may enable the CCP to:

- Use U.S. Forces Sales Facilities on behalf of the family.
- Operate the sponsor's USAREUR-AF-registered POV(s).

NOTE: The CCP may use the sponsor's USAREUR-AF-registered POV in support of the family under the condition that they are in possession of all necessary documents for driving in Germany and covered by the sponsor's insurance. It is highly recommended to contact the German “Führerscheinstelle” (licensing office) for further guidance.

Additional information may also be found on following website:

<https://www.bmvi.de/SharedDocs/EN/Articles/StV/Roadtraffic/validity-foreign-driving-licences-in-germany.html>

NOTE: If living in Government quarters, the U.S. Forces member must get the garrison or base commander's approval.

REQUEST PROCEDURES:

U.S. military and civilian component personnel can apply for a CCP Authorization at their servicing USACA-E field office. The field office submits the complete application containing all

supporting documents to the U.S. Army Europe and Africa Customs Executive Agency (CEA) for approval. Field office personnel will need following information and documents:

(1) The applicant's full name, rank/grade, DoD ID, unit/organization address, work phone number, APO/mailing address, physical address, personal phone number, and DEROS.

(2) Documents describing the circumstances, e.g. medical statement or memorandum endorsed by a unit or rear detachment commander.

(3) CCP's copy of passport and physical address (only if not living at applicant's physical address while acting as CCP).

(4) Verification of arrival in Germany/EU (immigration stamp) and/or applicable visa documentation (i.e. for visits over 90 days).

(5) Required documents for driving in Germany, usually driver's license and International Driving Permit (IDP) valid for the period requested.

(6) If applicable, copies of the CCP's host nation residence permit (Aufenthaltstitel), work permit (Arbeitserlaubnis), and tax number (Steuernummer). Non-EU/Third country Au- pairs must provide their Au-pair visa.

(7) If applicable, copies of the sponsor's registration with German fiscal authorities

(Finanzamt) and sponsor's tax number (Steuernummer).

BASE ACCESS:

Base access can be requested at the respective Installation Access Office.

RESTRICTIONS:

CCPs do not enjoy status under the NATO SOFA and thus do not qualify for the following SOFA ILS documents:

- U.S. Forces Identification (ID) Card
- Ration Card
- AAFES/ESSO fuel ration card
- Status of Forces (SOFA) Identification Certificate
- U.S. Forces Certificate of License

NOTE: CCPs may be a DoD ID card holder if they are, for example, a reservist, National Guard member, or otherwise affiliated with the military. They must realize, however, that the mere possession of an ID card does not give them SOFA status in Germany. The cards do not entitle them to any customs or tax privileges in Germany, such as shopping at U.S. Forces Sales Facilities, purchasing tax-free fuel, etc. .



HQ Customs Customer Service

Clay Kaserne, Building 1015
CIV: +49-(0)611-143-537-3955;
DSN: 537-3955



Ansbach Field Office

Bismarck Kaserne, Building 5843-C, room 286
CIV: +49-(0)9641-70-587-5352/5353;
DSN: 314-587-5352/5353

Baumholder Field Office

Health Clinic Kaserne, Building 8747, room 7104
CIV: +49-(0)611-143-531-2944/2945; DSN: 314-531-2944/2945

Grafenwöhr Field Office

Grafenwöhr Garrison, Building 621, room 129
CIV: +49-(0)9641-70-569-2896/2897; DSN: 314-569-2896/2897

Hohenfels Field Office

Training Area, Building 10, room 126
CIV: +49-(0)9472-708-3376; DSN: 314-522-3376

Kaiserslautern Field Office

Kleber Kaserne, Building 3245, room 103
CIV: +49-(0)611-143-523-4901/02; DSN: 314-523-4901/02

Ramstein Field Office

Ramstein Air Base, Bldg. 2102, room 141
CIV :+49-(0)6371-47-3720/0100; DSN: 314-480-3720/0100

Spangdahlem Field Office

Spangdahlem Airbase, Bldg. 139, room 106
CIV :+49-(0)6565-61-4500; DSN: 314-452-4500

Stuttgart Field Office

Panzer Kaserne, Building 2913, room 303
CIV: +49-(0)9641-70-596-2657/2732; DSN: 314-596-2657/2732

Wiesbaden Field Office

Clay Kaserne, Building 1025, room 102
CIV :+49-(0)611-143-537-3932/3933; DSN: 314-537-3932/3933

U.S. Army Customs Agency – Europe

HOURS OF OPERATION

0800-1600

For Customs Information and/or support at Garmisch and Geilenkirchen contact:

Garmisch MP Station

Artillery Kaserne, Building 209
CIV: +49-(0)9641-70-521-3601; DSN 314-521-3601

Geilenkirchen

470 ABS/US Customs, Bldg. 84, rooms 8 and 9
CIV: +49-(0)2451-9151-4031; DSN 458-4030/4031

Child Care Provider Authorizations

**Customs tips for
U.S. military and civilian component
personnel in Germany**



Published by: USAREUR-AF, Office of the Provost Marshal,
U.S. Army Customs Agency-Europe

<https://www.europeafrica.army.mil/customs/>

https://armyetaas.sharepoint-mil.us/sites/USAREUR-AF_OPM_CEA/SitePages/Customs-Services.aspx

May 2025